

PORTAL MAYA

SESI AKADEMIK
2025/2026

PENAKTIFAN STATUS PELAJAR BAHARU PROGRAM PENGAJIAN
DIPLOMA EKSEKUTIF UNIVERSITI MALAYA
(KEMASUKAN SEMESTER I – AMBILAN SEPTEMBER)

**ACTIVATION OF NEW STUDENT STATUS OF
EXECUTIVE DIPLOMA PROGRAMME UNIVERSITI MALAYA
(SEMESTER I – SEPTEMBER INTAKE)**

- DIPLOMA EKSEKUTIF PENGURUSAN (PENTADBIRAN & OPERASI) / *EXECUTIVE DIPLOMA IN MANAGEMENT (ADMINISTRATION & OPERATION)*
- DIPLOMA EKSEKUTIF PENGURUSAN PENGUATKUASAAN UNDANG-UNDANG / *EXECUTIVE DIPLOMA IN LAW ENFORCEMENT MANAGEMENT*

PELAJAR BAHARU / NEW STUDENT

1

- Semakan keputusan permohonan Diploma Eksekutif bagi lepasan SPM/setaraf
- *Checking of Diploma application results for SPM/equivalent leavers*

<https://maya.um.edu.my/>



Mulai 10 September 2025
Starting from 10 September 2025

Nota:

Log masuk ke **Portal MAYA** dan klik tab **Admission** dengan menggunakan **Nama Pengguna** dan **Kata Laluan** yang didaftarkan semasa membuka akaun di portal MAYA

Log in to the **MAYA Portal** and click on the **Admission** tab using the **Username** & **Password** created during the programme application

2

- Memuat turun surat dan lampiran tawaran
- *Downloading the offer letter and attachment*

<https://maya.um.edu.my/>



Mulai 10 September 2025
Starting from 10 September 2025

3

- Maklumbalas setuju terima tawaran kemasukan
- *Admission offer response (agree to accept the offer)*

<https://maya.um.edu.my/>



Mulai 10 September 2025
Starting 10 September 2025

4

- Memuat naik gambar profil (saiz pasport)
- *Upload profile photo (passport size)*

<https://maya.um.edu.my/>



Mulai 10 September 2025
Starting 10 September 2025

5

- Menjelaskan yuran kemasukan
- *Make payment for the admission fee*

<https://maya.um.edu.my/>



10 – 30 September 2025
(pembayaran mesti dibuat dalam tempoh 7 hari dari tarikh surat tawaran / payment must be made within 7 days from the date of the offer letter)

6

- Mengesahkan penerimaan tawaran kemasukan
- *Confirming the acceptance of the admission offer (Accept Offer Letter)*

<https://maya.um.edu.my/>



Mulai 10 September 2025
Starting 10 September 2025

7

- Melengkapkan Borang Persetujuan Kad Prihatin Siswa
- *Completing the MySiswa Card Consent Form (Kad Prihatin Siswa Consent Form)*

<https://maya.um.edu.my/>



Mulai 10 September 2025 /
Starting 10 September 2025

8

- Mendaftar akaun SISWAMail
- *Registering a SISWAMail account*

<https://siswa.um.edu.my/>



Mulai 10 September 2025
Starting from 10 september 2025

Nota / Note:

Klik **Registration** bagi melengkapkan proses pendaftaran akaun SISWAMail.

Click **Registration** to complete the SISWAMail account registration process

9

- Melengkapkan pendaftaran modul/kursus dan pengaktifan status pendaftaran
- *Completing module/course registration and activating registration*

<https://maya.um.edu.my/>



10 – 13 September 2025
(tertakluk kepada perubahan / subject to change)

Nota/Note:

Log masuk ke **Portal MAYA** dan klik tab **Enrolment** > **Module Registration** dengan menggunakan maklumat berikut:

Log in to the **MAYA Portal** and click the **Enrolment** tab >

Module Registration using the following information:

Username:
SiswaMailUsername@siswa.um.edu.my

Password:
[Kata Laluan SiswaMail](#)

Nota/Note:

Yuran pengajian semester semasa perlu dijelaskan sebelum membuat pengesahan pengaktifan pendaftaran modul

The current semester tuition fees must be paid before confirming the module registration activation

10

- Menjelaskan yuran pengajian
- *Make payment for the tuition fees*

<https://maya.um.edu.my/>



10 – 30 September 2025

Tahniah! Tuan/Puan telah disahkan sebagai pelajar program Diploma Eksekutif UM
Congratulations! You have been confirmed as a student of Diploma Executive programme at UM

PENTING:

1. Sila ikuti keseluruhan langkah diatas bagi melengkapkan proses pengaktifan status pelajar baharu.
Please follow all the steps above to complete the process of activating your new student status.

2. Pendaftaran akaun SISWAMail perlu diselesaikan terlebih dahulu sebelum melakukan proses Pendaftaran Kursus dan Pengaktifan Pendaftaran.
The SISWAMail account registration must be completed first before proceeding with the Course Registration and Registration Activation process.

3. Tawaran akan dianggap sebagai LUPUT dan BATAL sekiranya pelajar tidak melengkapkan langkah di atas mengikut tarikh yang telah ditetapkan.
The offer will be considered EXPIRED and CANCELLED if the student does not complete the above steps by the specified date

Tarikh Kemaskini / Update Date: 9 September 2025

DAPATKAN MAKLUMAT TERKINI / GET THE LATEST INFORMATION:



@umsitsmaya



umsitsguide.um.edu.my